

How to use Student ID labels

This year, we are sending each teacher participant a set of personalized ID labels to use on all student test booklets. This will allow us to create a unique identifier for each student without using student names AND STILL retain all the information we need for our research.

What kind of ID labels will I get?

Based on your Pre-survey information about the number of students expected to participate in TEEMSS2 and their grade level, we have created a set of personalized labels for you.

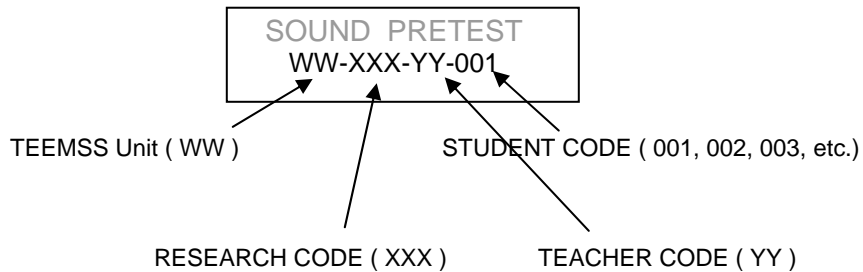
The labels have two parts:

- a “name” label that students fill in that can be removed later.
- a pre-printed ID code label.

Why do I need so many labels?

You will receive a strip of labels (20) for each student who is participating in the TEEMSS project. The labels have been preprinted with the TEEMSS units for your students’ grade level. Every unit pretest and posttest will have a separate ID label. The permission slip will also have an ID code (see the green colored sample on next page).

The following information is encoded and preprinted on each ID label:



Be sure to use the same student code number (001, 002, etc.) in YOUR student data spreadsheet as on set of labels for that student or vice versa if you have completed the student spreadsheet *before* you get the labels.

A sample set of the labels for grade 3/4 is shown on the next page.

How to Use the Student Labels.

SOUND PRETEST WW-XXX-YY-001
Name _____
SOUND POSTTEST WW-XXX-YY-001
Name _____
ELECTRICITY PRETEST WW-XXX-YY-001
Name _____
ELECTRICITY POSTTEST WW-XXX-YY-001
Name _____
SENSING PRETEST WW-XXX-YY-001
Name _____
SENSING POSTTEST WW-XXX-YY-001
Name _____
WEATHER PRETEST WW-XXX-YY-001
Name _____
WEATHER POSTTEST WW-XXX-YY-001
Name _____
PERMISSION SLIP 00-XXX-YY-001
Name _____
Teacher Copy 00-XXX-YY-001
Name _____

1. Hand out one set of labels to each student.
2. Ask students to write their name on each "Name" label.
3. Collect labels and save until you are ready to take a unit test.
4. Print test booklet (see instructions in "test admin_instructions.doc").
5. Apply appropriate unit label and name label to test booklets. The name label is for *your* convenience when handing out tests.
6. Hand out tests as usual.
7. Students can peel off the name label *only* and throw it away OR you can peel off the name label *only* after students turn in the test booklets and BEFORE you send them to SuccessLink.
7. Apply this set to permission slips.
8. Extra *Teacher Copy* to use as you wish.